



Board of Directors Meeting Minutes

May 13, 2015

2:00– 4:00 pm

DOH, Room 119

Time	Agenda Item
2:00	<p>Welcome and Establish Quorum</p> <p>Present: Nancy Partika, Jill Tamashiro, Gerald Ohta, Holly Kessler, Michelle Quensell, Hoce Kalkas</p> <p>On phone: Rebecca Kang, Colby Takeda</p> <p>Absent: Deon Canyon, Robert Hirokawa, Mark Tomita, Angela Sy, Dan Domezio, Hau'oli Tomoso, Michelle Tagorda</p> <p>Minutes from March 12, 2015 Meeting – approved as presented</p>
	<p>Committee Reports</p> <ol style="list-style-type: none"> 1. Treasurer/Financial <ol style="list-style-type: none"> a. March/April Bank Statements – \$29,304 in bank <ol style="list-style-type: none"> i. Income \$4,145 ii. Expenses \$13,572 (high due to HDS grant expense payments) iii. HDS grant is completed. HPHA received admin fee of \$2,400 to administer the grant. Slightly higher than original amount due to negotiation with CVS for reduction in supplies amount. Received \$1,000 NFL Charities grant. iv. HPHA operating budget submitted for discussion and approval: \$69,860 income; \$41,100 expenses for period June 1, 2015 through May 31, 2016. 2. Grants update <ol style="list-style-type: none"> a. Four grants pending: Chamber of Commerce Public Health Fund \$10,000 (not awarded); 2015 GIA \$44,550; NIH Heart Truth \$132,325; Kosasa Foundation \$5,000 b. 2014 GIA- we received a letter from Gov. Ige stating amount was reduced by 10% to \$44,550

3. NPHW April 9th at Sullivan Conference room
 - a. Income: \$1,405, Expenses: \$845, Net: \$560
 - b. Attendance: Registered – 130, Walk-ins – 18, No shows – 22, Attended – 126
 - c. Website has been updated with a NPHW page to include links to presentations and event photos.
4. Hawaii Public Health Conference-Oct 9 @ Hawaii Convention Center
 - a. Conference planning committee is meeting regularly to plan the logistics.
 - b. Two sessions: Morning: Health and the Built Environment and Afternoon: Addressing Health Disparities within a Health in all Policies Framework.
 - c. Some panelists have been invited, confirmations are pending.
 - d. We are working Pacific Rim Concepts (Lee-Ann choy) to finalize the online registration. Once finalized, we can begin to market the conference.
 - e. If we receive the PH Fund grant, we will supplement 100 folk's registration fees. We are suggesting everyone pay something, even a small amount (\$25?), as free registrations are sometimes abused. We would like to accommodate students, neighbor island folks, and unemployed. We will comp facilitators and panelists. (Note: PHF grant was not received)
 - f. Food will be by concession using coupons. This is a much more economical way to proceed, vs. plated lunch by the conference center which is very pricey.
 - g. We are planning a lunch panel of DOH department heads. Ginny Pressler and Rachel Wong will co- facilitate.
5. Annual Meeting
 - a. Planned for Wed. Oct. 7, possibly at Sullivan Conference Center.
 - b. We will hold board elections at the meeting. Still waiting for confirmations on who will be on the ballot. We need to fill VP, Secretary, Treasurer and two at large positions. Michelle Tagorda is interested in Treasurer position. Possibilities for at large: Dr. Lori Karan, DPS Medical Director and Lois Arakaki of DOH family planning. They are not confirmed as of this date – only possibilities.
 - c. Format: first half hour, PPT of year's activities; elections -20 minutes; Camera Jones - 45 minutes. We will hold networking before and after the event, similar to what we did for NPHW.
 - d. Once we hear from Camara on dates, we will book room.
 - e. Nancy requesting BOD assistance in planning and help with logistics
6. Legislative
 - a. Climate Change and health Working Group (HCR108)

	<p>resolution has passed! We are both pleased and surprised. This reso is a result of an APA mini grant we received last year. We didn't expect to get so much traction on the bill turned reso. The working group will convene this summer. We have s UHM EPI student , Chad Au, working with uson his summer practicum, to create an infographic and research the climate change issue in preparation for the working group meetings.</p> <ul style="list-style-type: none"> b. 15 folks will be invited to be in the working group. Invitations will be going out in the next few weeks via the DOH Director's office. c. We have been asked to testify to the board of education regarding mandatory sex education in public schools. d. Tobacco – main bill 940 was passed. 21 years and under cannot possess, purchase, smoke cigarettes or e-cigarettes. Governor still needs to sign bill. We will be first in nation with such a law. e. Hoce will be assisting by helping to lead our legislative efforts next session. She is requesting feedback on what bills to follow. She plans to hold meetings and have a more formal working group. f. Suggestion to send legislative priorities to membership and see what is of interest. It was noted that we did a member survey last year and asked similar questions. Holly to provide survey to Hoce. g. Nancy recommends using Joy Gold again next session to help us track bills. Fee is \$500. Board can make a formal decision in the fall on this issue. <p>7. Membership</p> <ul style="list-style-type: none"> a. Membership count: as of May 10 – Total: 642 Active: 606, 27 renewal pending, 6 new members. b. Summer Art Crawl –Michelle T. to lead effort to plan for this September event. c. Suggestion to hold a legislative event at the Capitols' public access room. d. Suggestion to hold networking mixer.
	<p>New Business</p> <ul style="list-style-type: none"> 1. Holly's ED contract was discussed and approved, with \$1,000 additional salary/FYE /month for June thru November 2015. 2. Next meeting July 13, 2015 – Room #119 from 2-4 pm
4:00	Adjournment