



## Board of Directors Meeting Minutes

July 13, 2015  
2:00 – 4:00 pm  
DOH, Room #119

Time	Agenda Item
2:00	<p>Welcome and Establish Quorum</p> <p>Present: Jill Tamashiro, Gerald Ohta (acting chair), Colby Takeda, Holly Kessler</p> <p>On phone: Nancy Partika, Rebecca Kang, Hau`oli Tomoso, Robert Hirokawa</p> <p>Minutes from May 13, 2015 Meeting – approved as presented</p>
	<p>Committee Reports</p> <ol style="list-style-type: none"> <li>1. Treasurer/Financial               <ol style="list-style-type: none"> <li>a. June Bank Statement – \$13,339.72 in bank                   <ol style="list-style-type: none"> <li>i. Income \$190 for June</li> <li>ii. Expenses \$2,200.30 for June</li> <li>iii. GIA update – awaiting funds</li> <li>iv. Defer Holly’s salary by \$1,000 per month effective immediately until GIA funds are received.</li> <li>v. All spending is on hold until GIA funds are received.</li> </ol> </li> </ol> </li> <li>2. Grants update               <ol style="list-style-type: none"> <li>a. Heart Truth- proposal was not funded</li> <li>b. HDS Dental Grant- \$16,400 funds have been spent and accounted for.</li> <li>c. Outstanding proposals: Flex, HEI, Kosasa, Sullivan, Matson</li> <li>d. NFL Foundation - \$1,000 received</li> <li>e. Costco- \$50 received</li> </ol> </li> <li>3. HPHA Annual Meeting – Oct. 7               <ol style="list-style-type: none"> <li>a. Sullivan Conference room has been reserved.</li> <li>b. Meeting format: Board report &amp; updates; annual elections; then keynote speaker Camara Jones. OPHS is paying Jones’ hotel. HPHA covers her airfare.</li> <li>c. We will begin to market the annual meeting. There will be networking with light pupus before and after event.</li> <li>d. Member \$10, Non-member \$15</li> </ol> </li> </ol>

- e. Proposed slate of officers distributed
  - f. Mark Tomita is unable to participate as VP (and succession plan to President) due to health reasons. BOD agreed to invite Christian Gloria to act as HPU representative.
  - g. Hali Robinett is willing to transition into the ARGC appointment, with Gerald's mentoring.
  - h. Hauoli cannot commit to another term with HPHA, due to other career change commitments. He will help us find a neighbor island representative. Hauoli was thanked by the BOD for his work over the past several years.
  - i. We will need two new student reps as Michelle T and Michelle Q graduated in May.
  - j. OPHS will recommend a new student appointee, and HPU will also be asked to recommend a new student appointee.
  - k. Angela Sy has a potential nominee for the BOD. She will provide the information to Nancy to follow up.
  - l. Self-nominations are accepted and encouraged. Please let Nancy or Gerald know if you would like to be on the ballot for another term by July 28, 2015.
  - m. We will need short written bios for all folks on the slate.
4. Hawaii Public Health Conference – Friday, Oct. 9<sup>th</sup>, from 8am to 6pm
- a. Committee meets every 2-3 weeks; most speakers confirmed
  - b. Registrations to date: 22
  - c. There are no board comps – only speakers, panelists and facilitators will be comped.
  - d. Exhibitor registrations are being offered. Planning to accommodate up to 16 student posters if the response is poor for exhibitors.
  - e. Early registration closes on Aug 15. Anticipating 300-400 participants. Dr. Pressler to put out memo to dept/ DEC list to encourage staff to attend.
  - f. Plan to send eBlast reminders weekly to membership.
5. Legislative update
- a. Climate Change & Health working group – first meeting is 7/16/15 from 9:30 – 12pm State Capitol, #329. Meetings will be held monthly every 3<sup>rd</sup> Thursday until December. Fifteen diverse work group members - CDC, law school, etc. Dr. Pressler and Nancy are Co-chairs and observers are welcomed. Inquiries about whether committee is subject to sunshine laws –Gerald will ask Lorrin Kim about any meeting requirements.
  - b. Hoce Kalkas to chair/ co-chair legislative committee. She is planning legislative activities in 2016 and a member survey in the fall.
6. Membership Report
- a. Total 635 members; 585 active; 3 new members; 47 pending
7. Membership

	<p>a. Art Crawl –Colby reported committee meeting regularly. Event is Sept 4 (first Friday)- 5pm-6pm reception/ passport pick up at Pegge Hopper Gallery. This date set after university calendar begins. Free to HPHA members/non-members \$10. Donations accepted at the door. Good event for new students. Activities include 40 businesses; human bingo to promote networking; opportunities to promote conference/ membership. Save the Date Flyer created. Board approved \$200 to spend on event.</p> <p>b. Discussed sending a special letter to the 119 PGHC folks from the 2012 conference whose membership will expire October 2015. Holly will follow up on this.</p>
3:00	<p>Next BOD meeting is Friday, September 25, from 2-4pm at DOH, #119.</p> <p>Adjournment</p>