



Board of Directors Meeting Minutes

November 3, 2014

11:45 – 1:00 pm

DOH, Directors Conference Room #2

Time	Agenda Item
11:50	<p>Welcome and Establish Quorum</p> <p>Present: Nancy Partika, Jill Tamashiro, Gerald Ohta, Colby Takeda, Rebecca Kang, Holly Kessler, Mark Tomita, Linda Rosen, Joy Gold (guest presenter)</p> <p>On phone: Michelle Tagorda, Hau`oli Tomoso, Robert Hirokawa, Deon Canyon</p> <p>Not attending: Angela Sy, Michelle Quensell</p> <p>Minutes from August 29, 2014 Meeting – approved as presented</p> <p>September 2014 annual meeting presentation has been posted to the website</p> <p>Announcements – Conference line services changed from ReadyTalk to Turbo Bridge. Turbo Bridge is more economical.</p>
	<p>Overview of Annual Meeting</p> <ol style="list-style-type: none"> 1. Feedback from BOD <ol style="list-style-type: none"> a. Positives- Great attendance, interesting speaker and topic, comfortable venue, good order of activities (meeting first), eating outside forced people to interact and mingle more, no cost to use venue b. Challenges- eating inside may have been nicer but Sullivan Room is strict regarding food c. Next meeting October 7 or 8 2015, Convention Center in conjunction with the PGHC
	<p>Committee Reports</p> <ol style="list-style-type: none"> 1. Treasurer/Financial <ol style="list-style-type: none"> a. September Bank Statement – \$34,947.98 in bank <ol style="list-style-type: none"> i. Income \$1,628 for September ii. Expenses \$5,186.35 for September

- iii. We need to prepare a 2015 budget, which will include travel reimbursements, insurance, etc.
- iv. Annual meeting report – Income: \$1,385, Expenses: \$1,051, Net positive \$334. 106 attended, 14 walk-ins, 85 members, 21 non-members, 12 who registered/paid but didn't attend.
- v. GIA update – Linda reported that other non-profits lobbied for release of funds early and that for future reference that is possible. However she also heard, but has not confirmed that after October 2014, they will not be taking any new requests. She said it may not hurt to try. The new Governor may desire popularity and may release funds in January. This fund is currently on “soft restriction.” Plan to have Lorrin or someone at DOH follow this at the legislature in 2015.

2. Grants update

- a. Four grants submitted since last report – NOAA, Atherton, Matson, Hawaii Bowl. All were for PGHC funding.
- b. We will continue to apply for PGHC funds and admin funding.
- c. Mark suggests Castle Foundation as possible funder. Must include a project/program for Windward Oahu. Mark suggested emergency preparedness as a big need in that area. Consider engaging Castle Hospital in needs assessment.
- d. Linda suggested more broadly, HPHA may consider partnering with various funders/foundations to offer community needs assessment services as partnership. In the interests of time for further discussion, Nancy proposed a follow-up meeting to discuss this and Castle in more depth.

3. Membership

- a. Membership count: As of November 1st – Total: 635 Active: 604, 26 renewal pending with \$965 dues outstanding, 3 new members.

4. Legislative – health and Human services policy consultant Joy Gold presented her partnership proposal to the Board. The Board approved a \$500 honorarium to be issued for her services during 2015 legislative session. Joy urged the Board to decide on HPHA's desired “degree of participation” for 2015 and in the years to come.

5. APHA Updates

- a. Annual meeting will be November in New Orleans. A number of DOH and UH folks will be attending this year.
- b. Gerald will attend the Health Equity meeting that APHA is sponsoring.

New Business

1. Student Reps
 - a. No reports
2. 2015 PGHC
 - a. Meetings are being held regularly; encourage board members to get involved. This will be a large undertaking and we need as many folks engaged in the process as possible. Nancy requested that each board member should identify a personal area of leadership (HIAP, PGHC or other) and become actively involved to support HPHA. Holly to send out PGHC committee signup sheet.
 - b. Dates are scheduled for October 7, 8, 9, 2015 at the Hawaii Convention Center.
 - c. Hawaii Convention Center conference room layout and catering services info was disseminated at meeting. In-depth discussions regarding PGHC planning are occurring at the planning meetings, and BOD members are encouraged to attend these meetings if have ideas or an interest in the PGHC process.
 - d. Discussion with Lee-Ann Choy (2012 PGHC) conference planner have begun, but no contract has been signed. We will request proposal for services from two other meeting planners recommended by the HCC.
3. Director of Health- recommendation to the Governor. Nancy will draft. HPHA historically has offered input regarding selecting a director of health with strong PH qualifications.
4. Health in All Policies
 - a. HPHA has updated our website to include a new Climate Change page with all of the collected resources and meeting materials from HiAP to date.
 - b. Climate Change- Deon to prepare a white paper to put on the CC and Health webpage.
 - c. Next steps are to work with HIPHI and/or other interested stakeholders to draft legislation. We will follow the federal legislation language as a starting point.
 - d. Meetings are being held regularly by conference calls.
5. Chronic Disease & Planning RFP- Holly attended webinar. May be a possible new initiative for coming year. RFP should be announced end of November. We would work with APA Hawaii Chapter- with Laura McIntyre of DOH as our APA contact. Possible \$28K to \$35K/ yr/ 3 yrs.
6. Webinar speaker, Mark Cervelo, will provide a webinar on. "Making the Case for Health Equity sometime later in Nov. or early December. This will be free as a benefit to our members.
7. Hau'oli reported his end of term on HIPHI Board, but suggested strong partnership between HPHA and HIPHI going forward.
8. Nancy suggested membership & legislative matters to be discussed at each Board meeting going forward. Suggested future board meetings- every other month for 2 hrs. Jan, Mar, May, July 2015.

	<p>9. Mark mentioned some upcoming bills for HPHA/Board to consider: End of Life care for pets involving medical marijuana, as well as a dispensary task force bill.</p> <p>10. Need to dust off our Strategic Plan and review at the next board meeting.</p>
1:05	Adjournment