



HPHA Board of Directors Meeting

Date: Tuesday, January 16, 2024

Time: 11:00AM- 12:30PM

Via [Zoom](#)

Meeting Minutes

Board Member	Present	Not Present
Holly Kessler	X	
Bryan Talisayan	X	
Alexis Charpentier		X
Michelle Tagorda-Kama		X
Anika Martin	X	
Tenaya Jackman	X	
Amanda Martinez	X	
Nicholas Bonifacio	X	
Kathleen Hagan	X	
Brandon Childress	X	
Katie Folio		X
Vicky DeMercer		X
Jill Tamashiro (DOH)		X
Eric Hurwitz (UHM)		X
Vanessa Buchthal (UHM)	X	
Jayne Smitten (HPU)		X
Derek Cegelka (HPU)		X
Lorin Ramochi (Chaminade)		X
Camonia Graham-Tutt (UHWO)		X
Jessica Yamauchi	X	
Donna-Marie Palakiko		X

Meeting called to order: 11:01AM.

I. Call to Order & Welcome – Bryan

II. Review & Approval

- a. July and September 2023 Meeting Minutes (Alexis)**
- b. 2023 YTD financial statement (Holly)**

- **Financial**

- Year end financials - \$52,258 in the FHB Checking Account. This is the largest balance we have had in FHB in many years
- On the income side, the Grant income exceeded budget due to the City and



County grant in the amount of \$10,000

- We exceeded budget on AM income - in the form of registrations.
- Org dues lower than anticipated – we have a few org members who have not yet paid which made us come in under budget. They are: UHWO \$1000, OPHS \$1000, HHHRC \$1000
- Mental Health America Hawaii just paid their \$2500 org dues – thank you, Bryan!
- Expenses
 - The expenses are pretty close to the budget, only off by \$287 YTD.
 - Overall, we achieved a balanced budget, going slightly over projections by \$551.

III. President's Update – Bryan

- Update conflict of interest form

IV. Committee Reports

a. Programs - Bryan

- NPHW need to choose a date, the week of April 1-7, – no April 3rd as OPHS event on this date. Thurs April 4th?
 - Start by 4:30PM and plan to end by 6:00PM.
- APHA theme is: Protecting, Connecting and Thriving: We Are All Public Health

b. Governance - Bryan

- Two appointments (Anika and Camonia) – also check the HPHA website for the updated new officers and directors and if you have any changes to your info, please let Holly know. New board members have been given orientation materials.

c. Fund Development & Finance - Holly

- 2024 budget is similar to the 2023 budget and in line with the 2023 actuals.

d. Membership - Holly

- 2023 summary - we had a bump in membership towards the end of the year, some lapsed folks renewed, new folks joined, because of the annual meeting. And we had 3 new Lifetime Members in 2023. Thank you to Bryan Talisayan who is our newest Lifetime member. The Membership count is 406.

e. Marketing & Public Relations – Chair (open)

- Spring Newsletter is planned for May - a call for article / content in advance of the deadline will be sent. If you have any info you want to promote, let Holly know. The Nov Annual Meeting recording and PPT have been uploaded to the website – you can view the meeting recording and the PPT as a separate file.

f. Legislative - Bryan

- Legislative committee has met, priorities have been established. Committee has been activated, waiting for session to begin.



g. Student Fellowships - Vanessa

- Student fellow has been engaged, Michelle is the mentor, paperwork is being signed and returned.

V. ARGC's APHA Report - Tenaya

- Abstracts being accepted for annual meeting taking place the week before Halloween. Abstracts will be accepted until the end of March.

VI. News/Announcements

- OPHS will be conducting a social to connect individuals affiliated with program at Café Julie during the Wednesday of NPHW.

VII. Calendar Review – next meeting is March 19, 2024 via zoom.

Meeting adjourned: 11:32AM