



HPHA Board of Directors Meeting

Date: Tuesday, July 18, 2023

Time: 11:00 am to 12:30 pm

VIA ZOOM

Meeting Minutes

Board Member	Present	Not Present
Holly Kessler	X	
Camonia Graham-Tutt	X	
Bryan Talisayan	X	
Alexis Charpentier	X	
Michelle Tagorda-Kama		X
Tenaya Jackman	X	
Colby Takeda	X	
Leocadia Conlon		X
Lana Sue Ka'opua		X
Anika Martin	X	
Katie Folio		X
Vicky DeMercer	X	
Jill Tamashiro (DOH)	X	
Vanessa Buchthal (UHM)	X	
Derek Cegelka (HPU)	X	
Jessica Yamauchi	X	
Donna-Marie Palakiko		X
Jayne Smitten		X

Meeting called to order: 11:03 am

I. Call to Order & Welcome – Bryan

II. Review & Approval – Holly

- **May 2023 Meeting Minutes**
Minutes from the May 2023 meetings were approved. Colby made a motion to approve the minutes as presented. Tenaya seconded Colby's motion. The board unanimously approved the May 2023 meeting minutes.
- **June 2023 Financial Statement**
HPHA received two grants since our last board meeting – Atherton (\$3,000) and Hawaii USA Federal Credit Union (\$2,000) – both are previous funders.



Holly applied to the following local foundations: Kosasa Foundation, Hawaii Pacific Foundation and First Insurance Company of Hawai'i (FICOH).

The June 2023 Financial Statement was approved. Colby made a motion to approve the financial statement as presented. Vicky seconded Colby's motion. The board unanimously approved the June 2023 financial statement.

III. President's Update – Bryan

- Bryan shared that the HPHA Fall Annual Meeting is set for November 29, 2023, from 3-5pm at the University of Hawaii Cancer Center and will be offered both in person and virtually. The overall theme is "Gratitude is Public Health" emphasizing gratitude as a public health issue. The committee reached out to former lifetime members and past presidents of the HPHA to possibly speak at this year's annual meeting.

IV. Committee Reports

Programs – Bryan

- Please see minutes in the **President's Update** section above.

Governance – Holly

- Holly shared that elections will occur this fall and that there are 6 open seats starting January 1, 2024. Per HPHA bylaws, a call for nominations will go out to the full membership and then an online election will be held, with the winners being announced at the annual meeting on November 29, 2023.

Officers

- President elect: 1st year (then becomes President, 2nd year, in 2025)
 - 2-year commitment

- Treasurer: 2 years

Directors

- Two Oahu at large: 2 years
- Two Oahu at large: 1 year

Fund Development & Finance – Holly

- Our next opportunity for fundraising is the November 29th annual meeting. Since this event is in person, our sponsorship packages will include tabling at the event which is an incentive for sponsors. We will be working on the sponsorship packages in the coming weeks and will keep the board updated.



Membership – Holly

Committee Report – Total membership is 412, with 14 pending renewals. Since our last board meeting, we gained 1 new member and 5 renewals. Holly paid our HPHA membership dues, as an affiliate of APHA HPHA is charged \$2.50/member, and only \$1.50/member if the HPHA member is also an APHA member. Additionally, HPHA must pay 2% of organizational dues. By paying APHA dues, HPHA will be in compliance with APHA and thus recognized as an APHA affiliate.

Marketing & Public Relations – Colby

- Colby shared that the marketing & public relations committee convenes on an ad hoc basis, whenever there are events that's when they are most active to advertise the events. Holly shared that Colby's name came up during last week's executive committee meeting to help as a wordsmith in ensuring the event description for the annual meeting pops. Colby agreed to take a look as soon as the executive committee finishes the initial draft description.

Legislative & Government Relations – Bryan

- Bryan shared that for the upcoming legislative session he plans to start reaching out to folks in October to get a head start. Bryan volunteered to be de facto chair in 2024 if there are no other interested members who would like to chair this committee. Per Bryan if anyone has any priorities that you are aware of, please reach out to Bryan.

Student Fellowships – Anika

- Anika shared that HPHA's Fall fellow is Conan Wykes, a nontraditional student at the University of Hawai'i at Manoa studying public health. Anika mentioned that she will be his mentor and utilize his skills to help with the planning of the annual meeting. Thank you to Bryan and Mental Health America of Hawai'i for sponsoring HPHA's Spring and Fall fellows!

V. ARGC's APHA Report – Tenaya

- Tenaya shared that the mid-year meeting for the governing council occurred and brought up past concerns about choosing the APHA annual meeting location to be in states that have discriminatory laws. This was discussed and no motion or action was needed on the governing council's part; however, the executive committee will plan to contract in places that do not have these issues going forward. APHA does already have some contracts in place



among states that do have discriminatory laws such as Atlanta, GA and San Antonio, TX. APHA is working out ways to ensure the safety of members and affiliates of those states to work on these issues.

VI. News/Announcements

- Vicky DeMercer introduced herself as the newest at-large board member from Hawai'i Island. She works at HMSA in the employee well-being program. Vicky is very passionate about ensuring the health and well-being of the people of Hawai'i.
- The Lavender Clinic has officially closed. If any transgender patients are needing hormone replacement therapy, they may seek services at Waikiki Health. Vicky shared that she will reach out to find providers on Hawai'i Island. Anika will reach out to HHHRC to provide a list from the Kua'ana program for a directory of gender affirming services throughout the state.

VII. Calendar Review

- The next board meeting will be Tuesday, September 19, 2023, at 11am

Adjournment – Meeting adjourned: 11:45 am