



### **HPHA Board of Directors Meeting**

Date: Tuesday, May 16, 2023

Time: 11:00 am to 12:30 pm

VIA ZOOM

#### **Meeting Minutes**

<b>Board Member</b>	<b>Present</b>	<b>Not Present</b>
Holly Kessler	X	
Camonia Graham-Tutt	X	
Bryan Talisayan		X
Alexis Charpentier		X
Michelle Tagorda-Kama	X	
Tenaya Jackman	X	
Colby Takeda	X	
Leocadia Conlon	X	
Lana Sue Ka'opua		X
Anika Martin	X	
Katie Folio		X
Jill Tamashiro (DOH)		X
Vanessa Buchthal (UHM)	X	
Derek Cegelka (HPU)	X	
Jessica Yamauchi		X
Donna-Marie Palakiko		X
Jayne Smitten	X	

**Meeting called to order: 11:01 am**

**I. Call to Order & Welcome – Camonia**

**II. Review & Approval – Camonia**

- **March 2023 Meeting Minutes**  
Minutes from the March 2023 meetings were approved. Vanessa made a motion to approve the minutes as presented. Leocadia seconded Vanessa's motion. The board unanimously approved the March 2023 meeting minutes.
- **April 2023 Financial Statement**  
The April 2023 Financial Statement was approved. Michelle made a motion to approve the financial statement as presented by Holly. Leocadia seconded



Michelle's motion. The board unanimously approved the April 2023 financial statement.

### III. President's Update – Camonia

- HPHA received a grant from APHA on policy and advocacy work, and Camonia applied to the APHA's Policy Action Institute (Washington, D.C. – June 2023), where public health leaders, students, and advocates to convene and discuss proposed policies, solutions and tackle the most pressing public health issues at the local, state, and national levels. Camonia asked the members to let her know if there were any pressing public health issues that you'd like her to prioritize and share at the institute. Camonia and Holly shared they will be present in person to represent HPHA.

### IV. Committee Reports

#### Programs – Holly

- The National Public Health Week (NPHW) was a success. The survey had great reviews, including the attendees' enjoyment of the diversity of the panelists. The recording and PowerPoint presentations can be found on HPHA's website under the "Events" tab in case you were unable to attend.

- **NPHW Event Summary 2023**

	<b>Budget</b>	<b>Actual</b>
Sponsors	\$1,750	\$2,500
Registration Fees	\$1,000	\$340
TOTAL	\$2,750	\$2,840
Over budget		\$90
Number of registrants		125

- The HPHA Fall Annual Meeting is set for November 29, 2023, at the University of Hawaii Cancer Center. The programs committee has not yet started to meet to plan this event; however, will be meeting in the coming weeks.

#### Governance – Camonia

- Camonia shared that we have a candidate to fill the vacant Neighbor Island At Large board member position. Bryan recommended the candidate to HPHA. The candidate is Vicky DeMercer, from HMSA. Camonia shared



DeMercer's resume and asked the board to make a motion to approve DeMercer to fill the vacant board position. Michelle made the motion to approve DeMercer to fill the position. Vanessa seconded the motion. The board unanimously approved Vicky DeMercer to fill the Neighbor Island At Large board member position.

#### **Fund Development & Finance** – Holly

- Holly wanted to thank our NPHW event sponsors, which included Aloha Care, JABSOM, Chaminade, HHHRC, HIPHI, HPU, Papa Ola Lokahi, and OPHS.

#### **Membership** – Holly

**Committee Report** – Total membership is 432, with 14 pending renewals. Since our last board meeting, we gained 7 new members and 9 renewals.

#### **Social Media Update**

- Per Holly, Bryan and his team have taken on HPHA's social media posting. Holly thanks Bryan and his team for their fresh innovative ideas on how to spread the awareness of HPHA throughout our social media accounts. HPHA's spring newsletter had a 46% open rate.
- All social assets had some increases in followers:
  - Facebook at followers 665
  - Twitter at followers 553
  - Instagram at followers 1,060
- Board members were reminded to follow HPHA at @hipublichealth.
- Weekly eBlasts open rates range from 44 to 48%.

#### **Marketing & Public Relations** – Colby

- Colby shared that the Marketing & Public Relations convene on an ad hoc basis, whenever there are events that's when they are most active to advertise the events. Colby proposed possibly conducting an HPHA impact report. He stated that's one that that HPHA hasn't done before. He stated this could be an annual report that will be beneficial to current and future sponsors. Camonia and Holly shared that was an excellent idea and agree that this would be beneficial to HPHA.



### **Legislative & Government Relations** – Leocadia

- Leocadia shared that the legislative session ended last week and that HPHA submitted 22 testimonies. The committee met twice on January 20<sup>th</sup> and February 24<sup>th</sup>. The 22 written testimonies were submitted for 9 bills.
  - **Legislative focus included:**
    - Tobacco and vaping
    - Expanding scope of practice for PAs and APRNs in order to expand access to care
    - Protection of reproductive health access and rights in the state
    - DOE to stock bronchodilators for trained persons to administer at school for emergency use during an asthma attack
    - Extend the sunset date for the early lung cancer screening task force and extend the date for the task force to submit reports to the legislature
  - **Member or Community Organizations Engagement**
    - Hawaii Public Health Institute
    - Hawaii Academy of PAs
    - Hawaii State Center for Nursing
    - American Lung Association, Hawaii Chapter
- Please see attached PowerPoint presentation for more information on the testimonies submitted.

### **Student Fellowships** – Vanessa

- We have 5 applicants for the Student Fellowship in the Fall (2 from UH Manoa and 3 from HPU). The committee will be meeting at the end of this month to review the applicants. Anika Martin has agreed to be the mentor for the upcoming Fall. Over the Summer, the committee will be putting together the TR for the Spring Fellowship and getting that launched out in September, once the current fellow is chosen. Mental Health America (MHA) is sponsoring the student this upcoming semester. Thank you to Bryan and MHA for their support!
- Jayne recommended that once the fellow is chosen, the previous fellow and mentor could meet with the new fellow and mentor as a way to pass on best practices, lessons learned, in order to improve the experience for both the fellow and mentor.



**V. ARGC's APHA Report – Camonia**

- Tenaya was present; however, was calling in and wasn't able to communicate at the meeting. Per Camonia, she shared that at the executive board meeting some changes Tenaya was going to suggest to the AGRCs and will get back to the board at the July meeting.

**VI. News/Announcements**

- Camonia shared that she will attend a conference in Puerto Rico. Jayne mentioned that she will attend a conference in Portugal. Vanessa shared that she will be traveling to Europe over the summer and Anika shared that she will be closing on her first home.

**VII. Calendar Review**

- The next board meeting will be Tuesday, July 18, 2023, at 11am

Adjournment – Meeting adjourned: 11:43 am