

**HPHA Board Meeting**  
**Hawaii State Department of Health- Kinau Hale, Rm 119**  
**May 19, 2017**

Attending: Ethan Allen, Christian Gloria, Gerald Ohta, Holly Kessler, Tiana Fontanilla, Jill Tamashiro, Hali Robinett, Nancy Partika

Phone: Hoce Kalkas, Hauoli Tomoso, Colby Taketa

**Meeting called to order:** 11:03 a.m.

**Minutes:**

Circulated and approved as presented.

**Fiscal report - Tiana**

Bank balance: \$133,064.35 in First Hawaiian bank account as of 4/30/17. For the month of April, Income was \$4,254 and Expenses were \$13,551.17. Of this expense amount, \$9,351 was paid on behalf of the BSH project which is all within budget. The BSH project budget was circulated. Form 990 taxes for FYE 2016 were filed as of May 1, 2017. Christian raised the issue of the board considering increasing membership fees in the future.

**Programs/Membership- Christian and Holly**

Membership survey - results compiled and tabulated by Vanessa. Twenty page summary analyses was emailed to board members and circulated. Vanessa to give full report at annual meeting (she was sick today). . There was a 16% response rate (good). Overall, members who responded were very to moderately satisfied with their experience. Qualitative feedback was most descriptive and informative. Christian noticed that many members didn't seem to know their membership type. There was also evidence for strong need for more neighbor island presence. There are plans to utilize this survey as reference for planning moving forward. The last survey conducted was 2014. There was feedback to cull down future survey questions to decrease repetitive questions. Special thanks to Christian Colby, Hali, Vanessa, Margaret for their help with developing and administering this survey. Wonderful job.

Holly reported current membership at 623 with 1 new member.

**APHA Report- Hali and Gerald**

Hali announced information about this year's annual meeting will roll out in June. The theme is climate change and will be held in Atlanta. Gerald encourages Hawaii to have an active role in the Council of Affiliates (COA) and the Action Board (AB) because it helps HPHA stay involved and remain knowledgeable of APHA. Gerald highly recommends we endorse Hali for this position. Hali to seriously consider applying. Gerald shared he is involved also in the Joint Policy Board.

**Dentaquest - Nancy**

Six moth update - Nancy reported completing the Interim Report to DentaQuest. Overall, the feedback from funders was excellent. They reported we are exceeding their expectations. They had no specific suggestions for improvement. It looks like we are in good standing to re-apply or qualify for another year of funding. The mid-term report was submitted and is available for view. More surveys are being disseminated and collected. BSH has collected 400 surveys to date. Goal is 1,000 by July 15. The project

currently has four Community Innovation Awardees: Ka'u Community Association, Farrington High School, a faith based organization on Maui, and We Are Oceania. There are plans to increase partnerships in the future. Gerald suggested contacting the Interagency Council. Nancy reported being careful not to overstep DOH's role. Right now, to Nancy's knowledge, Bright Smiles is the only regularly convening group meeting on oral health in Hawaii. The next advisory meeting is scheduled for June 23, 2017 and it will be held at UH. Nancy requested board feedback and decision on endorsement of this project for another year given the deadline to submit a grant application comes quickly. The Board discussed risks and concerns about endorsement of this project for another year. There were concerns raised about the need for increased communication on project activities before voting. The Board then approved a motion to review the interim report and to vote via email. Update: board reviewed mid-term report and voted on the "motion to endorse and support BSH to proceed with a year 2 grant proposal" if BSH is invited to apply for year 2 funding. Motion passed. Christian abstained from voting on the matter. Holly to send June 23 advisory meeting agenda to the board and they are welcome to attend the meeting.

### **National Public Health Week- Colby**

Colby reported there were positive responses and feedback regarding our public health week event held in April at the UH Cancer Center. Individuals were particularly favorable to the changes made this year. The post event survey responses rated the format, duration of roundtables, and other details and logistics of the day as good to excellent. Hoce reported positive feedback from HPU student attendees as well. Holly reported there was a record number of student attendees this year (32 students, 40 members, 1 non-member). This increase in students is in promising alignment with previous discussion to increase involvement of younger generations in the association. There was a profit of \$37 and a special thanks to Colby for donating food from The Plaza, which helped to manage costs (and kept us in the black). Hau'oli reported that planning for a Maui event was initiated but not executed this year. He hopes to increase action for an event next year on Maui.

### **Annual Meeting – Christian**

Hawaii Convention Center is still a possibility for October 13, 2017, Friday. There will be a \$3000 cancellation fee (holdover from 2015 HPHC) if we do not use this venue in 2017. HCC has extended this penalty since 2015 and will not extend any further. Christian invited board members to join the planning for the 2017 Annual Meeting.

### **Nominations - Christian**

The draft ballot was disseminated. There are several open seats. There will be an email call for nominations sent to entire membership soon. When nominations are received, the nomination committee will screen nominees and determine next steps for vetting.

### **Governance – Christian**

Christian email bylaws to board for review. He invited board members to participate on the committee. Currently on the committee are Christian, Gerald, Ethan, Allicyn Tasaka, Vanessa and Holly. Committee has met one time so far and another meeting is scheduled in June.

### **Legislative Committee - Holly**

Holly provided a list of measures on which HPHA provided testimony. There were three bills HPHA testified on that passed and are awaiting the Governor's signature: SB513-HD1,HD2,CD1/ HB607-HB1,SD1 / SB514- HD1, SD1, CD1.

**2018 Pacific Global Health Conference Committee**

No updates

**Discussion re: Executive Director's salary**

Motion to execute an additional one year contract was discussed and approved.

**Next Meeting:** Holly to circulate a doodle poll for possible dates.

**Meeting End:** 12:17 pm