

## Hawaii Public Health Association: Committees List

Effective March 2016

Committee Name	Committee Members & Chair/s*	Committee Purpose/Function:
<b>Governance</b>	Gerald Ohta Nancy Partika	<p>The Committee on Governance shall prepare a report presenting the names of one or more members as nominee(s) for each office to be filled. These nominees have consented to serve if elected. This report shall be presented at the Annual Meeting of the Association where additional nominations may be made from the floor. The elections shall follow this report. The Committee on Governance shall make and submit to the Board for Directors all proposed changes in the Constitution and By-Laws for approval prior to submission to the membership for vote.</p>
<b>Programs &amp; Member Services</b>	Colby Takeda Margaret Walkover	<p>The Committee on Programs &amp; Member Services shall;</p> <ul style="list-style-type: none"> <li>A. Solicit and encourage public health workers and others interested in public health to become members of the Association;</li> <li>B. Receive all membership applications;</li> <li>C. Remit as soon as possible to the Treasurer of the Association all monies received along with the names of the persons who paid dues; and</li> <li>D. Keep an accurate classified list of the membership of the Association with the address of each member.</li> </ul> <p>The Committee on Programs and Member Services shall advise the Board of Directors as to the continuing education needs of the Association and assume responsibility for conducting continuing education programs sponsored by the Association, as approved by the Board of Directors.</p> <p>In addition, the committee shall arrange for the professional program of the Annual Meeting of the Association in cooperation with the Vice President who serves as the General Chair for the Annual Meeting.</p> <p>The committee shall also organize special events as requested by the Board of Directors.</p> <ul style="list-style-type: none"> <li>A. Intrepret the objectives and activities of the Association to other pertinent groups and to the public;</li> <li>B. Assist in the publicizing the program of the Annual Meeting to the membership;</li> <li>C. Publish information at intervals to inform the membership of developments in the Association and in public health matters.</li> </ul>

<p><b>Fund Development &amp; Finance</b></p>	<p>Nancy Partika</p>	<p>The Committee on Fund Development &amp; Finance shall consist of the following officers of the Association and one member-at-large: the Treasurer as Chairperson and the President.  The committee shall prepare a proposed budget for the operation of the Association and submit it to the Board of Directors for its consideration at its first regular meeting of the fiscal year.  The Committee on Finance shall recommend to the Board of Directors any necessary changes in the dues structure of the Association that may be needed to meet the projected obligations of the Association.  There shall be an ad hoc subcommittee on Audit, as needed, consisting of three members, one of which shall be a member-at-large. The Treasurer shall not be a member of this Subcommittee</p>
<p><b>Legislative &amp; Government Relations</b></p>	<p>Hoce Kalkas (Chair)  Derek Bown  Cynthia Goto  Danielle Sharek  Gerald H. Ohta  Jill Tamashiro  John Jones  Kathleen Stofocik  Kylie Bretzel  Laura Reichhardt  Linda Reedy  Mae Fuimaono  Nancy Partika  Pedro Haro  Rebecca Kang  Russell Park  Tiana Fontanilla  Margaret Walkover</p>	<p>The Committee on Legislative &amp; Government Relations:  A. Shall review proposed Federal, County, and State legislation and make recommendations to the Board of Directors for possible action;  B. Shall make recommendations to the Board of Directors relative to needed public health legislation in the State of Hawai'i for appropriate action;  C. May provide oral or written testimony in support or opposition of any bill as recommended in clause A or B of this section, provided that a majority of the Board of Directors consent;  D. Shall have at least one member on the Committee on Legislative &amp; Government Relations who is an Officer of the Association.</p>
<p><b>Ad-HOC Committees, as needed</b></p>		