



Board of Directors Meeting Minutes

September 25, 2015

2:00 – 4:00 pm

DOH, Room #119

Time	Agenda Item
	<p>Welcome and Establish Quorum</p> <p>Present: Nancy Partika, Jill Tamashiro, Ethan Allen, Gerald Ohta, Holly Kessler, Kylie Bretzel, Tiana Fontanella, Christian Gloria, Ethan Allen, Andy Grandinetti, Sharon Lum (HPHA intern)</p> <p>On phone: Hau’oli Tomoso, Colby Takeda, Robert Hirokawa, Hoce Kalkas</p> <p>Nancy welcomed everyone, introductions made, thank you to Hau’oli and other outgoing BOD members for their service on the HPHA board.</p> <p>Announced Gerald Ohta will be receiving the APHA Council of Affiliate Award for Excellence. Award will be presented at the APHA annual meeting in Chicago on Oct. 31st. Congratulations Gerald!</p> <p>Minutes from July 2015 Meeting – approved as presented.</p>
	<p>Committee Reports</p> <ol style="list-style-type: none"> 1. HPHA Proposed Nominees to Board Slate <ol style="list-style-type: none"> a. Discussion regarding slate: 9 new; 14 slots total b. Ethan will work on transitioning to president with Nancy in the coming months. Nancy to stay on as interim president until Ethan is comfortable taking the helm. Then Ethan will appoint a VP upon transition to President. Motion presented for discussed transition plan –Discussion ensued and the motion passed. 2. Treasurer/Financial <ol style="list-style-type: none"> a. August 2015 Bank Statements – \$16,068 in account 8/31/15 <ol style="list-style-type: none"> i. Income \$8,497.40 ii. Expenses \$2,203.29 iii. Financially constrained at the moment iv. GIA update – awaiting contract; Nancy and Holly spoke to director of ASO. v. Discussion re: paying \$3,000 penalty or commit to convention center for next year’s conference.

1. Options to: co-share space at the 2016 conference
2. Decision to delay contract until GIA comes in. Leaning toward booking HCC again, but can't confirm right now. Christian & Tiana agreed to co-chair next year–Mahalo to both.
3. Need to obtain federal, state and private sponsorships for next year's conference.

vi. Holly reported that the 2014 Taxes were filed and in compliance.

3. Grants update

- a. Six grants are outstanding (report distributed)
- b. Flex grant- hopeful

4. HPHA Annual Meeting

- a. All BOD positions are filled for the proposed slate
- b. Members get ballots and announce final count at meeting
- c. Send Bios to Nancy for positions to be voted on
- d. Distributed volunteer signup sheet – need board assistance with volunteer needs/logistics.
- e. Currently have 48 registrations, which is low due to proximity of conference
- f. Next year, recommended that we do not have the Annual Meeting so close to the Conference.
- g. Hali to take office of ARGC after APHA annual meeting in Nov.
- h. Dr. Camara Jones not responding to calls and is at home caring for family. Dr. Benjamin suggested as an alternate. Gerald to follow up.

5. Art Crawl Report

- a. 83 pre-registered; 29 walk-in; 35 checked in; 64 total attendance
- b. \$64 donations, Expenses \$175, net cost to HPHA \$111
- c. Continuity for planning next year would be helpful
- d. Successful event, recommendation to plan event again next year

6. Hawaii Public Health Conference Updates

- a. Budget based on 280 paid, 40 comps – 320 total
- b. 13 exhibitors to date
- c. Student posters – should have final count from OPHS next week
- d. CEs – will offer nursing and social work credits
- e. Conference evaluations will be distributed to all attendees
- f. Conference is expected to breakeven but not likely to make a profit
- g. Plan for a debriefing session two weeks post event

7. Legislative update

- a. Hoce's report: 9 people on the committee; 3 offered assistance; very supportive members so far

- b. Initial Committee meeting date set for Oct. 14 at Capitol Rm 325 at 11:30
 - c. HPHA membership legislative survey has been analyzed and the results will be discussed at the meeting.
 - d. Board to invite others; students especially welcomed.
 - e. Hoce thanked for her work on the LEG Committee process
8. Climate Change & Health
- a. 15 member working group co-chaired by Dr. Pressler and Nancy Partika
 - b. Preliminary Report due to Leg via DOH in late December with initial findings and recommendations
 - c. HCC&HWG meetings are the 3rd Thursday of every month in room #329, Hawaii State Capitol from 9:30am to 12:00n.
 - d. Climate Change & Health Speakers Bureau to be assembled
 - e. Information on Climate Change & health, the 2015 State Leg process and past meeting agendas and minutes are posted on HPHA's climate change webpage.
9. Membership Report
- a. HPHA currently has a total of 659 members, with 16 new student membership in the past 30 days
 - b. Hawaii is one of the larger affiliates in the nation. per Gerald.
 - c. 2014-15 Membership activities summary: Climate Change & health, the 2015 HPHC, Art crawl, NPHW, and the Annual Meeting. We can do more, depending on what the new BOD wants and how much people are willing to work on it.
10. NASW- MOA: Forming a new chapter. Need to establish MOU. Hau'oli said there is a prior MOU, Holly will look in history files.

Adjournment: 3:35pm