

HPHA Board Meeting
Hawaii State Capitol, Rm 325
July 22, 2016

Attending: Nancy Partika, Ethan Allen, Christian Gloria, Jill Tamashiro, Tiana Fontanilla, Hoce Kalkas, Hali Robinett, Vicky Rayle, Holly Kessler, Margaret Walkover (late)

Phone: Colby Taketa, Gerald Ohta

Meeting called to order: 12:07 pm

Minutes:

Circulated and approved as presented.

Board Positions/ Transitions:

Lois Arakaki to step down as treasurer due to work obligations. Ethan Allen nominates Tiana Fontanilla to step in until next round of elections. Motion approved. Currently considering new fall positions. Vicky reported her desire to stay active in the board, but due to her Federal status, her role is limited and she requests to step down from her Oahu at large position. Change Vicky's status on the website to "HPHA Federal Liaison."

Nominations Committee:

Gerald and Nancy are the committee co-chairs and are open to others who are interested in being on this committee.

Fiscal report:

Financials - \$36,436 in bank as of June 30, 2016; Income: \$0, Expenses \$2,322 (June 2016)

Pass-through funding

Continued discussion regarding developing policies and procedures for accepting pass-through funding. Nancy summarized that although most organizations do not have formal policies, there should be some set of defined expectations to protect the board and organization from liability. There was discussion to call it "procedures" vs. policies and other discussion about HPHA's responsibilities to program or project outcomes of any of these funds. Vicky noted that it is wise to be mindful of the funding source's limitations and expectations as, especially on the Federal level, they vary greatly. Current draft of procedures distributed, voted and approved with 2 revisions.

Dentaquest Grant Opportunity

Select board members have planned and drafted a grant for submission to the Dentaquest Foundation. Projected is titled "Bright Smiles Hawaii." Nancy summarized the opportunity as follows: Dentaquest is the largest private dental health foundation in the nation. It would be a one year grant for \$150,000. Four budget categories include: Purchased services/ contracts; Personnel, Other direct, Indirect costs, with 15% indirect costs (\$22,500) for administration to HPHA.

The purpose of the grant would be to increase collaboration between Grass "tops, middle and community" for the purpose of decreasing health disparities in Hawaii within Oral health. Hawaii performs amongst the lowest, if not the lowest in the nation according to the Pew Charitable trust in terms of oral health indicators. The goals of the grant would be to look at root causes, figure strategies to address disparities, reach out to grass roots organizations. Nancy is requesting any knowledge of organizations that would be interested in

being networked in. Nancy reported that Dentaquest is highly interested in Hawaii's application. A draft will be submitted for review by a board on August 4 and notice of approval and check would be received within a short turnover time of approximately 4-6 weeks. Anticipated project start date is October 1, 2016 through September 30, 2017.

Three board members were requested to leave the room for further discussion due to conflicts of interest requesting receipt of the grant. (Holly, Nancy, Christian). A general discussion occurred regarding procedures for accepting projects. It was shared that the board is open to any ideas people want to present and would consider them especially if individuals are willing to invest the time and responsibility for administration of the opportunities. There was general agreement that opportunities presented should all be considered and weighed with keeping a balance between staying committed to existing board obligations and taking on programmatic responsibilities. The group discussed whether neighbor islands were considered in the grant as well as the importance of being mindful of sustainability upon grant completion beyond HPHA.

APHA Report- Hali

Hali reported an uneventful few months as Region IX and the Council on Affiliates have been on hiatus. Most focus has been on the upcoming annual APHA Meeting in Denver, Oct 29-Nov 2, 2016. She noted that the early bird registration rate for APHA annual meeting of August 11 deadline is coming up. Tom Quaid, Georges Benjamin, and George Luber will be attending this year's annual meeting and HPHC in Hawaii. The HPHA executive committee is working with HPHC planning to determine where and when some time might be allocated to welcome APHA leaders (Quade and Benjamin) attending the conference

HPHA Conference

Tiana reported the newly completed draft agenda for the three day event with the first day of "preconference activity" at the Sullivan conference center to include presentations and the HPHA annual meeting. The second two days to be held at Aloha Tower with a selection of plenaries, concurrent sessions and posters.

Programs/Membership

Holly reported current membership at 634, with 5 new members. Social Media report - Facebook likes 529 (up 12), Twitter followers 303 (up 9)

Colby reported update from membership meeting with Margaret and Holly. Art Crawl likely to be scheduled in November to work around other HPHA events. Plan to spread the events out more evenly over the year. Membership survey last completed in 2014 and it would be a good time for one soon. Margaret performed a data analysis on the membership. Need to clarify what the board expects of the committee. Action items (as defined by the committee): 1. Membership survey, 2. Art crawl, 3. Recruit members.

Legislative Committee

Draft of the committee bylaws reviewed and approved with one minor edit. Hoce reported officially that she would be stepping down as chair, but has thorough procedures and processes manual that would be adaptable to the level of commitment of the next chair. She reported willingness to help with training and transition to a new chair as able and needed. The board expressed extreme gratitude for the hard work and excellence that Hoce provided. Her work on this committee was unprecedented.

Next Meeting: Doodle poll will be circulated for September date.

Meeting End: 1:45 pm